**PUBLIC INTEREST VOLUNTEER AGREEMENT**

**WITHIN THE SCOPE** **OF TEACHING, EDUCATION ORGANIZATION AND RESEARCH AT THE UNIVERSITY OF SZEGED**

concluded between

Name: University of Szeged

Represented by: Prof. Dr. Gábor Szabó, rector

Registered seat: Dugonics tér 13., 6720 Szeged

ID number: 3365–20/2008

Tax ID: 15329815-2-06

hereinafter referred to as **Host Organization** and

|  |  |
| --- | --- |
|  | Name |
|  | Mother’s birth name |
|  | Place and date of birth |
|  | Address (postal code, town/city, street, house number, etc)  |
|  | Tax ID\* |
|  | Bank account number\* |
|  | e-mail\* |

\*To be completed if, in line with Section 5.2 of this Agreement, the candidate claims a reimbursement on his expenses.

hereinafter referred to as **Volunteer,**

whereby it is agreed as follows:

**1.** In accordance with this Agreement, a **volunteer legal status** is established between the Host Organization and the Volunteer, upon which, in line with Act LXXXVIII, 2005, the Volunteer completes public interest volunteer activities.

 **2.** **The nature of the public interest volunteer activity:**

The Host Organization engages the Volunteer to complete assignments linked to the Host Organization’s teaching, training, education organizational, research and research organizational duties, all in line with Act CCIV, 2011 on National Higher Education (hereinafter referred to as NHEA). These assignments are the following:

|  |  |
| --- | --- |
| **assignment title** *(lecture, seminar, practical, assessment, teaching material improvement, proofreading, review, committee work, jury membership, accompanying teacher, contributor to research programmes, etc)* | Contributor to EFOP-3.6.2-16-2017-00005 research programme.……………………………………… |
| **detailed description, content and quantity of the assignment** (e.g. specific events(s), department, year, semester, number of lessons, doctoral school, specific research programme, etc) | Contributor to EFOP-3.6.2-16-2017-00005 research programme. …………………………………………….. |

**3. Location of the volunteer activity:**

As specified in the institutional Bylaws, the decentralized University organizational unit which is responsible for the enforcement of rights and the fulfilment of duties is the following:

|  |  |
| --- | --- |
| Organizational Unit/Faculty | University of Szeged |
| Address: | Dugonics tér 13., 6720 Szeged |

With university tender programmes (e.g. TIOP, TÁMOP) SZTE, 6720 Dugonics tér 13 shall be indicated

Location of the completion of the volunteer activity, if it is different from the one defined above:

|  |  |
| --- | --- |
| Name of the Department/Institute/Research Facility/Tender programme |  |
| Location and address of the completion of assignments |  |

 Contact person appointed to the volunteer who completes the assignment / ***Person appointed is a person with a role in the project e.g. head of the sub-programme, professional executive***

|  |  |
| --- | --- |
| Name: | …………………./Dr. László Mucsi |
| Status/title: | ………………../dean |
| e-mail: | ………………./dekan@sci.u-szeged.hu |

**4. Duration of the volunteer activity**

1. Duration of Section 2 and 3 of this Agreement:

………….. academic year, ……………………..semester

 2. Duration of the assignment to be completed, if it is shorter than defined in Section 1

|  |  |
| --- | --- |
| start date, day, month, year |  |
| end date, day, month, year |  |

 3. The activity defined in Section 2 and 3 does not need a rest period to be set.

**5. The Host Organization grants the following allowances to the Volunteer:**

5.1 The Volunteer is granted no allowance for the completion of the assignments stipulated in Section 2 and 3 and described in detail in Section 4.1.

5.2 In line with the Act on voluntary activities in the public interest, the Volunteer, to be able to complete his duties, is entitled for a reimbursement of his expenses, especially to guarantee those travel and accommodation costs that are necessary to fulfil the public interest voluntary activities. In line with paragraph 2 and 3 in the above-mentioned Act such registered costs shall be reimbursed to the Volunteer.

**6. Further conditions regulating the volunteer activity**

 As a condition to be employed as a volunteer, the Volunteer:

1. shall have a Masters degree, a professional qualification or pursue university studies
2. shall have no criminal record and have the capacity to act.

**7. Miscellaneous Provisions**

1. Volunteer shall perform his public interest voluntary activities personally and in line with the relevant Acts, professional and ethical regulations and the rules of the Host Organization.

2. Volunteer shall keep every personal, business and other secret data confidential that had been disclosed to him during the volunteer activity.

3. All the declarations that are obligatory in accordance with this Agreement shall be performed in writing by the Parties, as oral stipulations are not legally binding.

4. Both Parties may terminate the present contract in writing with immediate effect.

5. Volunteer shall accept the fact that he is registered by the Host Organization and that on its website the Host Organization displays the name of those who are engaged in volunteer activities, their specific assignments, the duration of the activity and all data stipulated in Section 2 and 3 of this Agreement.

6. Volunteer shall accept the fact that the Host Organization shall only reimburse the expenses that are specified in Section 5.2 on the condition that the Volunteer submits those form sheets that are customary at the Host Organization. Without these sheets, the reimbursement may be rejected or refused.

7. For the Volunteer, to be able to complete his duties, the University shall grant the necessary place of work, instruments, tools and other material provisions free of charge. The Volunteer shall undertake to use the material tools, which are necessary to complete the volunteer activity and managed by the University of Szeged, according to function and with care. Volunteer shall also accept the fact that to the extent of the misconduct, if his legal responsibility is established, he shall have the liability to pay compensation for the damages caused in the material provisions. If the damage was caused on purpose, the Volunteer shall be liable for the full extent of the damage.

For issues that are not regulated under this Agreement the provision(s) of Act LXXXVIII, 2005 on voluntary activities in the public interest, the NHEA, The Hungarian Civil Code and the internal regulations of the Host Organization shall apply.

The present Agreement is issued in three identical and original copies. Following the signing procedure, one copy is received by the Host Organization, one by the Volunteer and one by the Department of Finance and Maintenance at the University of Szeged.

Parties have read and understood the present Agreement and undersigned it as it is in full compliance with their intentions.

………... 2018.

 ………………………………………

Legal ref. number: **Tímea Kiss Bencsikné**

 financial countersignor

 (in line with Section 3 of the Agreement)

 **0U121 24 12**

………………………………………

**Georgina Nagy**

Financial controller

...........2018

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| --- | --- |
| ……………………………Volunteer | …………………………………………..**………………./Dr. László Mucsi**Representative of the Host Organization(in line with Section 3 of the Agreement) |

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| --- |
| ………………………………………………………................................................ |
| **Prof. Dr. Sándor Szatmári** | **Rita Dajka** |
| Researcher/scientific leader of the project | technical leader (adm.) |
| supervisor |  |
| **0U121 24 12**………………………………………….. |  |
| **Krisztián Csincsák**  |
| commitment contractor2  |  |
|  |  |